

YOUR CONSIGNOR

Week of Event

GUIDE - Fall 25

DENVER



SALE WEEK IS ALMOST HERE!

We know you've put a lot of time and effort into preparing your items, and we appreciate your hard work! This guide will walk you through what to expect during the week of the event so you can make the most of your selling experience.

What's Inside:

- ✓ **Your Perks** – The benefits of being a seller at this event.
- ✓ **Item Drop-off** – When and how to bring your items to the sale.
- ✓ **Free Tickets to SHARE** – How to get complimentary admission for friends & family.
- ✓ **Unsold Item Pick-up** – What to do with items that don't sell.
- ✓ **Pay Day!** – When and how you'll receive your earnings.

For quick and easy access
print this guide OR save it to
your phone!



Questions? Ask our Consignor Facebook Group!
<https://www.facebook.com/groups/jbfordenverconsignors>

Perks



THANK YOU IN ADVANCE TO ALL THE TEAM MEMBERS FOR YOUR HELP!

Here is a reminder of the perks each Team Member & Consignor receives:

	EARLY SHOPPING TICKET	% ON SOLD ITEMS
Consignor	→ Presale Ticket + Guest	→ 60%
Team Member	→ Presale Ticket + Guest	→ 70%

- If you need to cancel or change your shift you are responsible for finding a replacement.

PRESALE SHOPPING!

Team Members, their spouses & a guest can shop the presale at **4pm, Thursday, Oct 2nd**. *(No tickets are needed. Check in at the entry)*

Consignors, their spouses & a guest can shop the presale at **4:30pm, Thursday, Oct 2nd**. *(No tickets are needed. Check in at the entry)*

Consignors have an ALL-ACCESS pass to shop the entire event!



Item Drop-Off

LOCATION: The Brighton - A NPU Venue

3403 Brighton Blvd, Denver, CO 80216 (*River North Art District - RiNo*)

Drop-Off Schedule: Wednesday, Oct 1st 6-8pm

- **Wednesday, Oct 1st 6-8pm**
- **Thursday, Oct 2nd 9-4pm**
-

We have a hard Cutoff at 8:00 PM – Please arrive no later than 7:00 PM!

Arrive at your scheduled appointment time. Each Consignor will have 1.5 hours to place their items on the floor. You may make multiple trips. *You only need to schedule your first trip.*

TIPS:

1. Pack your car with like-items grouped together.
2. You will place your items on the floor.
3. Clothing will now be separated by gender, size, **and CATEGORY**. See the next page for the breakdown.
4. Bring necessary **waivers** signed and completed if selling a Crib, Car Seat or Base



Bring a wagon or cart. We will have a limited number of rolling racks available. First-come, first-serve. Kids are allowed, but Drop-off will go quicker without them.

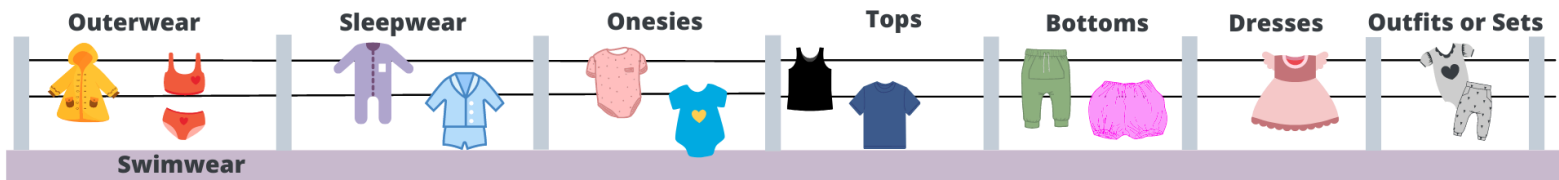
Floor Plan continued

DOUGLAS COUNTY | DENVER

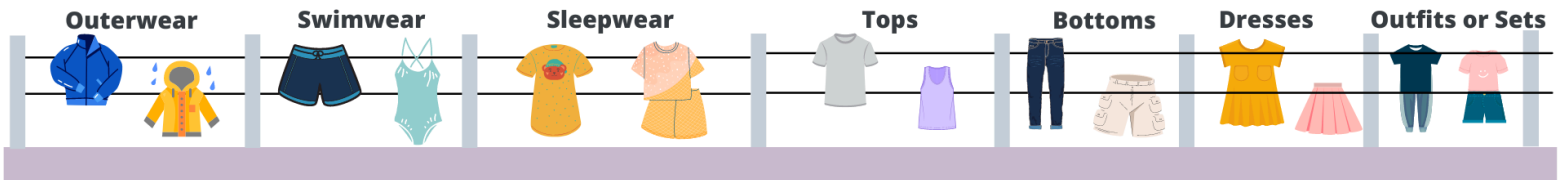


CLOTHING CATEGORY DROP-OFF

Clothing Sizes Newborn - 24mo



Clothing Sizes 2T - 14



updated 2/23/23

**Not to scale. Actual layout may vary*

**Items
NO LONGER ACCEPTED
or LIMITED**



- Breast pumps (NO insurance provided breast pumps)
- Single DVDs or BlueRay (package in groups ONLY)
- Used Hair Accessories sold separately (NEW Accessories only. Used accessories can be included with an outfit)
- Furniture (by approval ONLY - email JamieSachtjen@jbfsale.com with pictures and price for approval)
 - Cribs (wooden)
 - Beds and Bed frames
 - Bunkbeds
 - Desks and Desk Chairs
 - Drawers
 - Full-size shelves (small light weight shelves okay)
 - Rocking Chairs and gliders
 - Dressers

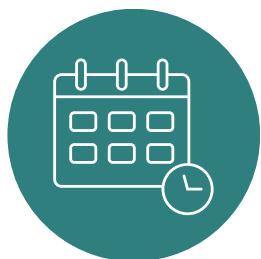
Shopping



INVITE YOUR FRIENDS, FAMILY & NEIGHBORS!

You've got to TELL to SELL.

Share this free pass or the link below
with everyone you know!



LET'S SHOP!

We recommend that shoppers get a
ticket in advance.

SHARE THIS LINK WITH 5 FRIENDS:

<https://lp.constantcontactpages.com/sl/csVBiiH/DENFall25G>
eneralAdmssion

GET YOUR *free*
SHOPPING TICKET!

Scan me with
your phone!
(share this with
friends!)



SAVE AS A PHOTO
TO SHARE WITH
FRIENDS



Shop with us!
2 Locations
Same great deals!

DOUGLAS CNTY
GET YOUR *free* SHOPPING TICKETS!
CONSIGUE TUS ENTRADAS GRATIS

DENVER



The BIGGEST selection of items
for your kids at 50-90% off!
clothes • toys • shoes • books • games • swings
baby gear • playsets • nursery items + more!

VISA MCDONALD'S DISCOVER AMEX/DEBIT

DOUGLAS COUNTY
SEPT 18-21
Douglas County Fairgrounds
500 Fairgrounds Dr, Castle Rock
Wed, PRESALE (tickets required), Thur, 9a-7p •
Fri, 9a-7p • Sat, 9a-3p
Sun, 9a-3p HALF PRICE SALE!

DENVER
OCT 3-5
The Brighton
3403 Brighton Blvd, Denver
Thur, PRESALE (tickets required), Fri, 9a-7p •
Sat, 9a-7p • Sun, 10a-2p HALF PRICE SALE!

JUST BETWEEN FRIENDS
HELPING FAMILIES SAY *yes*

Guest of:

jbfsale.com

Schedule

**Wednesday, Oct 1st -
Sunday, Oct 5th, 2025**

WEDNESDAY

- **Item Drop-off**
6pm-8pm
BY APPOINTMENT

THURSDAY

Item Drop-off

9am-4pm

BY APPOINTMENT

Team Member & guests:

4pm-8pm

Consignors & guests:

4:30pm-8pm

FRIDAY

Open to the Public!

9am-7pm

Teen Thrift Fest!

5pm-7pm

SATURDAY

Open to the Public!

9am-7pm

SUNDAY

Half-Price Sale!

OPEN TO THE PUBLIC

10am-2pm


PICK-UP UNSOLD ITEMS


6pm-8pm



SALE COMMUNICATION

I will be on-site all week during the sale, so please be patient when trying to reach me.

 **Email Support:** My team will be monitoring and responding to emails throughout the event.

 **Urgent Matters:** If anything urgent arises, please don't hesitate to reach out:
Email: DeborahFreeman@jbfsale.com
Text or Call: 720-255-1523

We appreciate your patience and will do everything we can to assist you!

- Deborah Freeman
Sale Owner & Coordinator



**Watch your sales updated in
real time daily in the tagging
site!**



Unsold Item Pick-up



Sunday, Oct 5th, 6-8pm

No appointment is needed. Arrive with your phone and any empty tubs or boxes you want to use for your items. If you can't pick them up, consider donating your unsold items to our charity partner! Bless a family in need!

STEP 1:

The "Missing Tags" Table & Rack

Look for any items that belong to you. All of the items in this area have become separated from their tags. Sign the clipboard for any merchandise you remove from this area.

STEP 2:

"Return to Consignor" Area

Look for any of your items that were pulled from the sales floor because they were the wrong season or did not meet our quality standards.

STEP 3:

Clothing Racks

Unsold items are grouped together and organized by your Consignor number. Each row is assigned a letter (A-Z), and plates are hung in numerical order down the row. Your Consignor Number is on the paper plate.

Gather your clothing which will be hanging on the rack, and then directly below your clothes you will find your non-clothing items.

STEP 4:

Large Item Area

Look for any large items that belong to you.
Ex. furniture or baby equipment

STEP 5:

Check-Out

Review each item and make sure that it belongs to you before removing it from the venue. Complete the digital Consignor Pick-up form and show the **"Thank you"** page to the attendant. All missing items need to be addressed with Deborah before leaving.

♥ DONATED ITEMS

If your item was marked **"D"** (Donate) on the tag, it has been pulled and given to our charity partner. The donation receipt/ letter will be emailed to you.

You are welcome to donate any unsold items that you don't wish to take home.

If **ALL** of your items are marked Donate, then you do not need to come to Pickup.



MISSING ITEMS

If you checked the missing tag area and the items returned to you, but you still have a missing item, it is possible it was sold, but had to be entered manually (perhaps the barcode wouldn't scan). The sale amount will appear in your check.



ITEM RESEARCH

BEFORE YOU LEAVE PICKUP, you are welcome to get more information about any item. We can check if the item has been sold or see if it was pulled in the "Return to Consignor" area. We can no longer search for items once we leave the venue.

REMINDER.... All Consignors sign a waiver acknowledging that they understand items can be lost, stolen, or damaged at the sale.



Pay Day



YOU DID IT!

After the event is over, and items are picked up, we perform a thorough reconciliation.

In this clean-up process, we make sure that every item we sold and collected money for, gets credited to the rightful owner.

It is always our goal to get checks out as early as possible!



Consignor Checks

**WILL BE EMAILED ON or BEFORE
Monday, October 20th**

Let's have a great event!

DENVER

LOCATION: The Brighton - A NPU Venue

3403 Brighton Blvd, Denver, CO 80216 (River North Art District - RiNo)





A quick note about...

Items NOT at Pick Up

We know you put a lot of time and energy into selling your items with us, and we intend to get all of your items sold or returned to you.

Please understand that a payout for missing items rarely happens, so unless it is extremely important, there is no need to tell us. We can not mitigate all risks when participating in an event of this size.

If an item goes missing, there's usually a simple solution. In the 15 years we've operated these events, here are the most common reasons for a missing item:

- **It was sold.** But was entered manually because the barcode wouldn't scan. Without a barcode, your online account won't recognize the sale; however, we have the sale on our master computer, so you'll be paid for the item.
- **You missed it** on the clothing racks or on the floor. Be sure to check the surrounding area.
- It's in the '**Return to Consignor**' area because it didn't meet our standards.
- As with any retail, there's a risk **a customer may have stolen it**. We do our best to protect against theft but cannot eliminate the risk entirely.
- **It was marked as Donate**, so there is no need to pick it up.
- It was accidentally **placed into the Donate pile**. You can claim the item as a donation.
- **It was missorted** into another Consignor's pile. It will either show up at the next sale (or the Consignor may reach out through the Facebook page to return the item to you).
- When you tagged your items, you **accidentally put the wrong tag** on the item, and the other item sold.
- **You didn't bring the item to the sale** after all.